



# Valley Center Stampede Rodeo & Memorial Festival

## VENDOR APPLICATION

May 22 - 23, 2020



Organization / Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mobile Phone Number (required): \_\_\_\_\_

Email Address (required): \_\_\_\_\_

### Type of Vendor Booth:

- |   |       |           |
|---|-------|-----------|
| <input type="checkbox"/> Commercial Non-Food  | \$175 | Qty: ____ |
| <input type="checkbox"/> Clean-up Deposit (required for all non-F&B vendors)            | \$ 50 | Qty: ____ |
| <input type="checkbox"/> Commercial Food / Beverage                                     | \$275 | Qty: ____ |
| <input type="checkbox"/> Clean-up Deposit (required for all F&B vendors)                | \$100 | Qty: ____ |
| <input type="checkbox"/> Service Club / Non-profit (copy of tax exemption letter req'd) | \$125 | Qty: ____ |
| <input type="checkbox"/> Clean-up Deposit (required for all non-profit vendors)         | \$ 50 | Qty: ____ |

*Rates listed above are for a 12' x 12' space and covers all listed days of the event. The clean-up deposit will be returned to you AT TIME OF DEPARTURE if all conditions are met. Site must be 100% clear of debris at time of checkout with rodeo staff member. Note: The term "vendor" in this application includes all exhibitors as well.*

### Please complete the following:

- Will you require electricity? \_\_\_\_ Yes \_\_\_\_ No  
If so, how many amps will you need: \_\_\_\_\_ If you do not know, please list the items you will require electricity for: \_\_\_\_\_  
\_\_\_\_\_
- Will you require lighting for your booth? \_\_\_\_ Yes \_\_\_\_ No
- Will you have a trailer or food truck? \_\_\_\_ Yes \_\_\_\_ No; If yes, how long is your trailer? \_\_\_\_\_ft
- Provide a very brief description of what you will be selling. Food vendors please provide a copy of your menu. Valley Center Stampede Rodeo, Inc. reserves the right to prohibit the sale of any items and may limit the types of food vendors. (Use a separate sheet of paper if needed): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# Valley Center Stampede Rodeo & Memorial Festival

## VENDOR APPLICATION

May 22 - 23, 2020



**Y N NA CHECK THAT YOU AGREE TO FOLLOWING TERMS AND CONDITIONS:**

**SELLER'S PERMIT.** Any vendor presenting items for sale is required by the State of California and Valley Center Stampede Rodeo, Inc. to obtain a temporary/permanent seller's permit from the California State Board of Equalization. A copy of the permit must be attached and sent in with payment. Failure to provide a valid copy of a seller's permit will result in the suspension of the contract and said contract will be considered null and void. Out-of-state seller's permits will not be accepted. The vendor will also be required to post said permit in plain view in their booth at all times. This permit must be presented upon request. Contact the SBOE at (800) 400-7115 for more information.

**HEALTH PERMIT.** Food vendors must supply a copy of a **VALID** San Diego County Health Permit with their application. For permit information, contact the County of San Diego at (858) 505-6900.

**USDA APHIS LICENSE.** Vendors with animals on display must supply a **VALID** USDA APHIS Exhibitor License. NOTE: Vendors **MUST** receive prior approval from the Valley Center Stampede Rodeo Vendor Chairperson **PRIOR** to bringing any animals to the rodeo grounds.

**CERTIFICATE OF ADDITIONAL INSURED.** Food vendors, carnival vendors, and vendors with animals on exhibit must name *Valley Center Stampede Rodeo, Inc.* and *Valley Center Parks and Recreation* as additional insured on their Liability Insurance Policy. Please provide a copy of the insurance certificate stating this addition with your application. Minimum liability coverage must be one million dollars (\$1,000,000).

**NON-REFUNDABLE FEES.** Vendor fees are non-refundable unless the Vendor Chairperson receives a cancellation notice in writing before **May 1, 2020**.

**CLEANUP DEPOSIT.** **Cleanup deposits will ONLY be returned IN PERSON prior to departure.** Vendor space(s) must be kept clean and sanitary throughout the entire event and 100% clear of debris at time of departure. Cooking oils are not permitted to be dumped on rodeo grounds and must be hauled away by vendor. Vendor is responsible for obtaining a site inspection by rodeo personnel **PRIOR** to departing the grounds to qualify for the return of the cleanup deposit. Vendors will not be invited back if space(s) are not kept clean and sanitary during the event or are not thoroughly cleared of debris prior to departure.

**PARKING PASSES.** Vendors will be issued four (4) vendor passes and two (2) parking spaces only. Names must be provided in advance. If additional passes are needed, requests **MUST** be submitted to the Vendor Chairperson prior to the event.

**FIRE EXTINGUISHERS.** Per the Valley Center Fire Protection District: *All vendors must supply a fire extinguisher at their booths* (minimum of one 3A – 40: BC). Vendors will not be allowed to open for business if this requirement is not met.

**ELECTRICITY.** Vendors will be provided with electricity based on the needs listed on page one of this application. No overnight electrical service will be provided. **ALL VENDORS MUST USE "UL" RATED ELECTRICAL CORDS AT LEAST 100' LONG AND ELECTRICITY MUST BE USED IN A SAFE MANNER.**

Vendor activities must only be conducted in the space designated by rodeo personnel. No displays are permitted beyond the assigned vendor space boundaries, nor can they block fire lanes or sidewalks. Valley Center Stampede Rodeo, Inc. reserves the right to restrict displays or merchandise for any reason.

Vendors must keep their booth(s) setup and attended **UNTIL THE POSTED END TIME FOR THE VALLEY CENTER STAMPEDE RODEO & MEMORIAL FESTIVAL.** For the safety of the attendees, vendor vehicles will not be permitted to enter or leave the event grounds until attendees have completely cleared the grounds.



# Valley Center Stampede Rodeo & Memorial Festival

## VENDOR APPLICATION

May 22 - 23, 2020



Y N NA (CONT')

Our permits prohibit the consumption of alcoholic beverages outside the designated areas. Violations of the rules by vendors will terminate this contact.

Flags or banners may not be put up in a manner that obstructs the view of other vendor booths.

*Valley Center Stampede Rodeo, Inc.* has permission to list the name of your business and/or organization on its website for the purpose of advertisement and publicity.

Vendors will be assigned a 12 ft. x 12 ft. uncovered space. Food vendors must supply a "floor" to cover the entire space (a 12 ft x 12 ft blue tarp or plywood is acceptable).

Lighting is NOT provided for each individual booth space. Vendors that need lights must indicate their needs on page one of this application.

Vendors must keep their assigned space(s) clean of all trash and debris. Vendors will be responsible for placing all their trash in the designated event grounds dumpsters. Vendors are NOT permitted to place their trash in the cardboard trash containers provided for attendees.

Dogs/animals are not permitted unless specified as a service animal. Any animal found on the event grounds, including dogs left in vehicles, will be turned over to the County's Department of Animal Services per county ordinances.

Due to insurance restrictions, vendors are not permitted to sell toy guns, knives, swords or any weapons that appear real (including poppers, string aerosol, PVC marshmallow guns, potato guns and bow and arrows).

*Valley Center Stampede Rodeo, Inc.* reserves the right to refuse any application, for any reason, at any time.

Vendors must supply their own change fund.

Vendors must supply their own ice. Ice is available for purchase at several locations along Valley Center Road within one mile of the event grounds.

Please make sure you and any booth workers are familiar with these terms and conditions. We will limit the number of similar vendor types. *Valley Center Stampede Rodeo, Inc.* reserves the right to deny vendor space. A \$25.00 fee will be applied to all returned checks.

Applicants understand that *Valley Center Stampede Rodeo, Inc.* has legal possession and control of the event grounds at Star Valley Park located at 29902 Valley Center Road, Valley Center, CA 92082 on May 22 and 23, 2020 pursuant to agreements with the County of San Diego and Valley Center Parks and Recreation.

**VENDOR PASS INFORMATION** – Provide full names of all booth attendants (additional passes must be requested in writing IN ADVANCE):

- |          |          |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

**VENDOR PARKING PASSES** – Provide full name of drivers (MUST be from the names listed above):

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
|----------|----------|

FOR QUESTIONS, CONTACT: **Vendor Chair Martina Day at 858-248-0618 | [MartinaDay@VCStampede.com](mailto:MartinaDay@VCStampede.com)**



Valley Center Stampede Rodeo & Memorial Festival

**VENDOR APPLICATION**

May 22 - 23, 2020



**RELEASE OF LIABILITY and  
AGREEMENT TO TERMS & CONDITONS**

I/we release Valley Center Stampede Rodeo, Inc. and Valley Center Parks and Recreation from any liability from injury, theft or property damage. I/we have read this entire application and agree to comply with all stated terms and conditions.

Name of Authorized Signer(s): \_\_\_\_\_

Company/Organization: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please retain a copy of this application for your records. Your application will not be considered until all required information & documentation is received. **Vendor Application Deadline: May 1, 2020**

**NO SCREENSHOTS OF THIS APPLICATION OR REQUIRED DOCUMENTATION WILL BE ACCEPTED!**

**Mail Vendor Application & Documentation to:**

Valley Center Stampede Rodeo, Inc., PO Box 432, Valley Center, CA 92082; ATTN: Vendor Chair

**Vendor Submissions must include:**

- Vendor Application
- Signed Release of Liability
- Required Permits (as applicable)
- Certificates of Additional Insured (as applicable)
- Check or Money Order Payable to: **Valley Center Stampede Rodeo, Inc.**

**RODEO VENDOR SET-UP HOURS:**

Thursday, May 22<sup>nd</sup> 12:00 PM - 4:00 PM & Friday, May 23<sup>rd</sup> 8:00 AM – 12:00 PM

-----**FOR RODEO COMMITTEE USE ONLY**-----

Number of Booths: \_\_\_\_\_ Booth Fees Paid: \_\_\_\_\_ Clean Up Deposit: \_\_\_\_\_

Total Paid: \_\_\_\_\_ Wristbands Issued: \_\_\_\_\_ Names on parking list: \_\_\_\_\_

FOR QUESTIONS, CONTACT: Vendor Chair Martina Day at 858-248-0618 | [MartinaDay@VCStampede.com](mailto:MartinaDay@VCStampede.com)